AIFS STUDENT ACCESS INFORMATION FORM

Individuals with Learning Disabilities or ADHD

The information provided below will help start our discussions with you in planning for any access or resources you will need while on your study abroad program. Please complete the form with any pertinent information and email it to the Admissions Officer of your intended study abroad program location.

Although AIFS is committed to supporting all students in their study abroad journey, we cannot guarantee that it will be possible to honor all accommodation requests. AIFS staff will review all requests, consult with onsite staff and host institutions and communicate with you throughout this process.

Confidentiality: *You are not required to answer any or all questions. Information that you provide on this form will remain confidential and will be used to ensure your full participation in your AIFS Study Abroad program. This form was designed from recommendations made by Mobility International USA.*

STUDENT INFORMATION

Student's Name _____

Email _____

Study Abroad Program _____

Program Term and Year _____

General Disability Information

1. In your own words, please describe your disability:

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_____

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2. Did you have support, services, or accommodations in your workplace, school (such as in the U.S. an IEP or 504 Plan) or university/college classes?

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3. Do you have any documentation or information from a professional about your disability?

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Reading, Writing & Math

4. Do you have any difficulty reading (example: decoding new words, understanding what you read, or reading quickly)?

_____

_____

If yes, do you use strategies, supports, or assistive technology for this?

_____

_____

a. Do you use a human reader? _____ Yes _____ No

b. If yes, in what situations do you use a human reader? _____

_____

c. Typically, who is your human reader? _____

d. Do you use assistive technology for reading? _____ Yes _____ No

e. If yes, please describe what you use and when you find this helpful. _____

_____

f. Where do you typically get the audio or electronic format of your reading material? _____

_____

g. Will you be bringing the software and equipment with you? _____ Yes _____ No

h. Are there other strategies you find helpful? Explain. _____

_____

_____

5. Do you have any difficulty <u>writing</u> (example: writing quickly or legibly, organizing your thoughts in writing, or using grammar and spelling rules correctly)?

_____

_____

If yes, do you use strategies, supports, or assistive technology for this?

_____

_____

a. Do you use a human scribe or notetaker? _____ Yes _____ No

b. If yes, in what situations do you use a human scribe or notetaker? _____

_____

c. Typically, who is your human scribe or notetaker? _____

_____

d. Do you use assistive technology for writing or spelling? _____ Yes _____ No

e. If yes, please describe what software you use and when you find this helpful. _____

_____

f. Will you be bringing the software and necessary laptop or tablet with you? _____ Yes _____ No

g. Are there other strategies you find helpful? Explain. _____

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_____

6. Do you have any difficulty with <u>math</u> (for example, remembering basic math facts, calculating numbers, or writing numbers accurately)?

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_____

If yes, do you use strategies, supports, or assistive technology for this?

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_____

Do you use a calculator? _____ Yes _____ No

If yes, please describe when you find this helpful: _____

_____

Will you be bringing the calculator with you? _____ Yes _____ No

Are there other strategies you find helpful or could use if a calculator is not allowed or unavailable? Describe:

_____

_____

<u>Processing/Understanding Information</u>

7. Do you use supports or assistive technology for listening? _____ Yes _____ No

   a. Do you use audio recording to support listening comprehension? _____ Yes _____ No

   b. Do you use an Assistive Listening Device (ALD) or FM system? _____ Yes _____ No

   c. Do you use a Smartpen or other assistive technology to support listening comprehension and notetaking? _____ Yes _____ No

If yes to any of the above, please describe the support you use, and in which situations you find it preferable:

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_____

Will you be bringing the technology with you? _____ Yes _____ No

Are there other strategies you find helpful? Explain: _____

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8. Do you use supports or assistive technology for processing speed? _____ Yes _____ No

   Do you require additional time on some tasks? _____ Yes _____ No

   Do you need spoken information repeated? _____ Yes _____ No

   If yes to either of the above, in what situations do you need this support? _____

   _____

   _____

9. Do you use supports or assistive technology for navigating directions in a new location?
   _____ Yes _____ No

   a. How comfortable are you finding your way around a new setting? _____

   _____

   _____

   b. Do you use hard copy maps? _____ Yes _____ No

   c. Do you use a GPS? _____ Yes _____ No

   d. Do you use phone apps? _____ Yes _____ No

   e. Do you usually rely on other people for directions and getting places? _____ Yes _____ No

   f. Do you use other strategies or supports to navigate in a new location? _____ Yes _____ No

   g. If yes to any of the above, in what situations do you need this support? _____

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   h. Do you have experience using public transportation? How comfortable are you using public transportation independently? Describe previous experiences: _____

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Organization

10. Do you use supports or assistive technology for time management and schedules (during travel and abroad)?_____ Yes _____ No

     a. Do you use phone apps, electronic alerts, or alarms to help you keep track of time and appointments? _____ Yes _____ No

     b. Do you use a planner, apps, phone, or other technology to keep a daily or weekly schedule? _____ Yes _____ No

     c. Do you use written lists, post-its or other strategies to prioritize your work? _____ Yes _____ No

     If yes to any of the above, in what situations do you use this support?

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11. Are you familiar with 24-hour time that is used on many travel schedules? Explain your understanding of international time zone changes.

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12. Do you use supports or assistive technology for organization of materials and possessions? _____ Yes _____ No

     a. Do you use strategies or supports to keep track of important documents such as passports, personal identification documents, or travel tickets?

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_____

_____

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b. Do you use strategies or supports to keep track of important information such as contact information, personal passwords, or travel reservations?

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If yes to either of the above, what strategies do you use?

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In what situations do you use this support?

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13. Do you use supports or assistive technology for budgeting and managing money? _____ Yes _____ No

   a. Have you had any experience using foreign currency? _____ Yes _____ No

   b. Do you use strategies or supports for managing your money? _____ Yes _____ Nos

   c. Do you use strategies for keeping a budget? _____ Yes _____ No

   If yes to any of the above, in what strategies do you use and in what situations do you use this support?

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<u>Focus and Attention</u>

14. Do you use any of the following supports or assistive technology for maintaining attention?

     a. Preferred seating location _____ Yes _____ No

     b. Building in breaks _____ Yes _____ No

     c. Alternating types of tasks _____ Yes _____ No

     d. Working in a quiet environment _____ Yes _____ No

     e. Reducing distractions in the environment _____ Yes _____ No

     f. Other? _____ Yes _____ No

If yes to any of the above, describe the strategies you use, and in what situations you find this helpful.

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15. Do you use prescribed medication to support your focus and attention?

     a. Will you be using medication while abroad? _____ Yes _____ No

     b. When do you find the medication helpful? _____

                        _____

     c. Have you researched tips on bringing medication into the country where you will be traveling? _____ Yes _____ No

        i. Do you need a letter explaining about your travel plans to provide to your insurance? _____ Yes _____ No

       ii. Do you know how to pack your medication for international travel? _____ Yes _____ No

      iii. Do you have a contingency plan if the medication were to get lost, ruined, or stolen? _____ Yes _____ No

      iv. What still needs to be done? _____

<u>Other Supports</u>

16. Do you use other learning supports? _____ Yes _____ No

    a. Do you typically use tutoring services for some academic courses? _____ Yes _____ No

    b. Do you typically use a study group or partner for some academic courses? _____ Yes _____ No

    c. Do you work with an LD specialist on study or academic strategies, such as test taking, time management, or technology use? _____ Yes _____ No

    d. Do you work with an ADHD coach to support you with academic and life management? _____ Yes _____ No

    e. Do you use any individual study supports/technology to assist your learning? _____ Yes _____ No

  If yes to any of the above, describe your learning supports, and in what situations you find this helpful.

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  Describe the strategies you use to study and prepare for a test.

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17. Are there other supports, technology, or strategies that you use to improve accessibility that were not mentioned above? Please describe these strategies and in what situations do you find them useful?

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Please email this form to the Admissions Officer of your intended study abroad program location as soon as possible.